



CITY OF FARMINGTON, NM 2023 ANNUAL ACTION PLAN

**PUBLIC REVIEW
JUNE 15, 2023 TO JULY 16, 2023**

**Adopted by City Council Resolution 2023-
TBD**

Annual Action Plan
2023

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The Community Development Block Grant (CDBG) Program is administered by the U.S. Department of Housing and Urban Development (HUD). The CDBG program provides an annual grant to entitlement communities to carry out a wide range of activities directed towards providing decent, safe, and sanitary housing, a suitable living environment, and expandable economic opportunities. The amount of funds the City of Farmington receives is based on population size and the number of low-to-moderate income residents. This is the 19th year that the City will receive Block Grant funds. Each activity must meet one of the three following national objectives identified by HUD for the CDBG program before it is eligible for funding:

- Benefit to low- and moderate-income (LMI) persons;
- Aid in the prevention or elimination of slums and blight; or
- Address other community development needs that present a serious and immediate threat to the health and welfare of the community.

CDBG activities must also meet eligibility requirements set by HUD and address a priority need, goal, and objective established in the City's 2019-2023 Consolidated Plan. The priority needs established in the Consolidated Plan include: homelessness, special needs populations, community facilities, infrastructure, and low-to-moderate income households.

The Annual Action Plan identifies the projects recommended to receive CDBG funds for the 2023 program year and serves as the City's application for funding.

One (1) capital improvement project and three (3) public service projects have been selected to receive CDBG funds for the 2023 program year:

Capital Improvement:

- Boundless Adventures Park \$279,239.35

Public Service:

- Childhaven \$31,242
- San Juan County Partnership \$16,000

- Sexual Assault Services of NWNM \$17,197.85

The City has been awarded \$429,599 in regular 2023 CDBG funds. Additionally, the City is carrying over a balance of \$258,362.65 from Program Year (PY) 2022 to reallocate towards The Boundless Adventures Park project for PY23 (PY22 \$258,362.65 + PY23 \$279,239.35 = \$537,602).

2. Summarize the objectives and outcomes identified in the Plan

The objectives of this Action Plan are based on those identified in the 2019-2023 Consolidated Plan's Strategic Plan. These objectives include providing decent housing, providing a suitable living environment, and expanding economic opportunities:

- Providing decent housing: helping homeless persons obtain appropriate housing and assisting those at risk of homelessness; preserving the affordable housing stock; increasing availability of permanent housing that is affordable to low- and moderate-income persons without discrimination; and increasing the supply of supportive housing.
- Providing a suitable living environment: improving the safety and livability of neighborhoods; increasing access to quality facilities and services; and reducing the isolation of income groups within an area through integration of low-income housing opportunities.
- Expanding economic opportunities: creating jobs that are accessible to low- and moderate-income persons; making mortgage financing available for low- and moderate-income persons at reasonable rates; providing access to credit for development activities that promote long-term economic and social viability of the community; and empowering low-income persons to achieve self-sufficiency to reduce generational poverty in federally-assisted and public housing.

The City proposes to utilize the 2023 CDBG grant to fund capital improvements and public services to address the priority needs of the homeless, special needs populations, community facilities, infrastructure, and low- and moderate-income persons. The project outcomes will be based on the number of persons assisted on the projects.

3. Evaluation of past performance

The City of Farmington, as a recipient of CDBG funding, completes an annual Consolidated Annual Performance and Evaluation Performance Report (CAPER). These reports summarize past accomplishments and evaluate performance in regards to meeting goals set forth by the Consolidated Plan and are published on the City website at: <http://www.fmtn.org/CDBG>.

The City has engaged in a variety of project types that help to meet the objectives of the Plan, including providing decent housing through rental assistance and transitional housing, suitable living environments through capital improvements, and economic and community opportunities.

4. Summary of Citizen Participation Process and consultation process

The U.S. Department of Housing and Urban Development (HUD) requires entitlement communities under the Federal Housing and Community Development Act of 1974, as amended, to develop a citizen participation plan as the first step in developing a new Consolidated Plan. The Citizen Participation Plan describes how the City of Farmington involves residents in the planning, implementation, and assessment process for how to use Community Development Block Grant (CDBG) funds. It includes the City's policies and procedures for public participation in the Consolidated Plan process. The Consolidated Plan is a five-year plan required by HUD that assesses community needs and sets out a strategic plan with proposed projects for the five-year period. The main components of the Consolidated Plan include housing affordability; housing needs; community needs; homeless needs; special needs; priority ranking; a strategic plan; and an Analysis of Impediments to Fair Housing Choice. Also included in the process is the development of the first year Annual Action Plan (2019).

The Citizen Participation Plan generally documents the process and public involvement for the development of the Consolidated Plan, the Annual Action Plans, and the Consolidated Annual Performance and Evaluation Report (CAPER) over the Consolidated Plan five-year period. All public meetings and public hearings are publicized in two languages, in accordance with applicable HUD, state and local regulations.

5. Summary of public comments

The 2023 Annual Action Plan was available for public comments from June 15, 2023 to July 16, 2023. The department did not receive public comments on the draft.

6. Summary of comments or views not accepted and the reasons for not accepting them

The City of Farmington makes every attempt to incorporate all comments into the formulation of this Action Plan. No public comments have been received.

7. Summary

The City of Farmington will continue to receive annual CDBG allocations to benefit low-and-moderate income residents in the community. CDBG projects recommended for funding for the 2023-program year meet a priority, goal, and objectives identified in the 2019-2023 Consolidated Plan. The City will evaluate past performance and make adjustments in the future to better serve the needs of the community. Residents and providers continue to be informed and invited to participate in the CDBG process to ensure projects meet the needs of the community.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	City of Farmington	Community Works Department

Table 1 – Responsible Agencies

Narrative (optional)

The City of Farmington's Community Works Department, through the Planning Division, is in charge of administering the Community Development Block Grant Program.

Consolidated Plan Public Contact Information

Questions or comments regarding the plan should be addressed to:

Joaquin Gonzalez, Associate Planner and Grant Administrator

City of Farmington, Community Works Department

805 Municipal Dr

Farmington, NM 87401

JGONZALEZ@FMTN.ORG

AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

The Annual Action Plan identifies the agencies and projects awarded with CDBG. These projects address the community needs identified in the 2019-2023 Consolidated Plan. Community needs are based on input received from services providers, clients, and residents during the Consolidated Plan process. As part of the public participation process, the City additionally allowed a public review and comment period of the Draft 2023 Action Plan. This period was followed by a public hearing on July 25, 2023 to receive additional comments.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

The City of Farmington staff has collaborated with, coordinated with, and supported a number of organizations in the area to undertake activities related to housing, health, and other public services. Participating organizations include: Totah Behavioral Health, Presbyterian Medical Services, Joint Intervention Program, ECHO Food Bank, Family Crisis Center, People Assisting the Homeless (PATH), San Juan County Housing Authority, San Juan County Partnership, San Juan Center for Independence, Masada House, Identity, Inc., Navajo United Methodist Center, Big Brothers Big Sisters, and other local organizations and businesses. These agencies received public participation notices for the Action Plan.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City of Farmington CDBG program works closely with San Juan County Partnership, which has a HUD Grant for CoC Rental Assistance Program. The City of Farmington collaborated with San Juan County Partnership (SJCP) while preparing the 2019-2023 Consolidated Plan. Specifically, SJCP provided insight and comment in the development of the priorities, community needs, and strategies contained in the Consolidated Plan. This plan identifies the community needs and provides guidance for formulating Action Plans.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Farmington does not receive Emergency Solution Grant funding from HUD.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

On April 25, 2023, the City of Farmington adopted a Housing Snapshot report that provides data on housing affordability and availability. Staff worked with a variety of agencies to compile this report including San Juan College, San Juan Board of Realtors and the San Juan County Housing Authority.

Applications for public service funds were reviewed by a committee, which included a representative from the City's Diversity, Equity and Inclusiveness panel

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Public Service Providers
	Agency/Group/Organization Type	Services - Housing Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless Services-Health Services - Victims
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City invited agencies to participate in the Community Needs and Fair Housing Surveys, and attend the two public meetings on Community Needs and Identifying Strategies for the 2019-2023 Consolidate Plan. Local organizations were also invited to participate in the public review and comment period for the 2023 Action Plan. Additionally, as regular CDBG subrecipients, some agencies submit quarterly reports that communicate the need for housing/homeless services, which the City continues to address.
2	Agency/Group/Organization	City of Farmington Fire Department
	Agency/Group/Organization Type	Services-homeless Services-Health Other government - Local

	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Farmington Fire Department has participated in discussions regarding the immediate need for emergency housing and homeless assistance. Fire provided data to the CDBG Division regarding numbers of people helped through existing homeless shelter programs and, more recently, as part of considerations for coronavirus-related assistance.
3	Agency/Group/Organization	San Juan County Housing Authority
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Market Analysis Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City partnered with the SJCHA to get relevant and accurate data on the number of Housing Choice Vouchers being issued in Farmington. We found that since 2017, the number of vouchers being issued has not increased although there has been an increase in the number of households in Farmington that are cost burdened (46.1%). Although demand remains high for these vouchers and result in long waiting lists, the limited number of property's that are working with SJCHA limit the number of vouchers that can be issued. We are actively working towards a solution and looking for future HUD funding to provide affordable housing units in Farmington.

4	Agency/Group/Organization	A PATH Home
	Agency/Group/Organization Type	Housing Services - Housing Services-homeless Services-Employment Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	In consultation with PATH the City has an updated understanding of the current homeless needs in Farmington. PATH's transitional housing program was discussed and how it is helping bridge the gap between getting the homeless into permanent housing. A major concern for the agency is the limited number of vouchers being issued for long standing homeless persons. Per the agency, the wait list ranges from 1-2 years and many of the homeless persons staying at the shelter do not get contacted due to the long waiting times along with inconsistent phone numbers. The agency's homeless shelter served less than 400 persons last year and has seen a drastic decrease since the COVID-19 pandemic.

Identify any Agency Types not consulted and provide rationale for not consulting

This year, the City did not consult with any agencies responsible for broadband internet service. The City's last consultation concerning narrowing the digital divide in Farmington occurred in 2020 when the City partnered with Finley Engineering and CCG Consulting to produce the "Broadband Feasibility Report". The City is still currently working off this document and no changes have occurred.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	New Mexico Coalition to End Homelessness	Both the City of Farmington and NMCEH have a goal to prevent homelessness through permanent housing by using action, advocacy, and awareness. The City of Farmington is leveraging a number of public service agencies in achieving this goal.
2017 San Juan County Needs Assessment	San Juan County Partnership	Top identified needs are included in the potential projects list and considered high priority projects.
Affordable Housing Plan for NE San Juan County	City of Farmington, San Juan County	Identified affordable housing needs and actions to address barriers to housing development.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

N/A

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The priorities, goals and objectives identified in the 2019-2023 Consolidated Plan are a direct result of implementing the Citizen Participation Plan utilizing the data and comments collected through surveys and public meetings. The survey results determine the initial priorities.

Attendees at public meetings expressed agreement with the priority levels, which help formulate action plans.

All projects proposed for the 2023 CDBG program year meet one of these priorities, goal, and objectives. The City's Action Plan outreach efforts comply with the Citizen Participation Plan and are comprehensive to ensure that all have an opportunity to participate.

Citizen participation utilized in developing this Action Plan includes:

- Consultation with the City Council during a scheduled public meeting on May 23 and June 13, 2023 and a public meeting on July 25, 2023 for discussion and direction regarding project proposals. All meetings are open to the public.
- Publication and posting of the public notice of the public comment period, as well as, a notice for the public hearing. The notices are printed in the legal section of the local newspaper. Posting locations include: City Hall, Community Works Department, Farmington Public Library and Farmington Museum. In the notices, citizens are given the opportunity to request accommodation for special needs or interpreters to review the draft and in advance of the public hearing.
- Notices are emailed to service providers and interested parties, and are posted on the City's website and social media sites. The public comment period for the 2023 AAP was from June 15 – July 16, 2023.
- Public Hearing: A public hearing was held with City Council to hear public comments, and to review and adopt the 2023 Annual Action Plan. City Council adopted the 2023 Action Plan on July 25, 2023.

The citizen participation process detailed here is expected to reinforce the goals set forth in the 2019-2023 Consolidated Plan.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Newspaper ads in English and Spanish for public review notice and public hearing notice were placed in the local Daily Times newspaper from June 14,- July 16, 2023.	No comments have been received.	No comments have been received.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Notices at City Locations for Public Review/Comment Period and Public Hearing	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Posting of public review and hearing notices in English and Spanish for public review notice and public hearing notice were placed in the local Daily Times newspaper from June 15,- July 16, 2023.	No comments have been received.	No comments have been received.	

3	Draft 2023 Action Plan Copies at City Locations	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Hard copies of Draft 2020 Action Plan Fifth Minor Amendment made available in public buildings on June 15th, 2023. Posting for the fifth amendment was posted June 15, 2023 through July 16 2023. Digital copies were made available to Public Service Agencies (San Juan College Student Engagement and Campus Life, San Juan Center for Independence, Identity Inc., Tres Rios Habitat for Humanity, Masada House Inc., and Boys and Girls Club). City Council will review and consider the adoption of the fifth	No comments have been received.	No comments have been received.	
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Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
			amendment on July 25, 2023.			
4	Internet Outreach	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Posting of public review and hearing notice in English and Spanish on City website from June 15 - July 16, 2023.	No comments have been received.	No comments have been received.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Internet Outreach	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Posting of Draft 2023 Action Plan on City website from June 15 - July 16, 2023. The public review and comment period notice was emailed to local agencies.	No comments have been received.	No comments have been received.	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The U.S. Department of Housing and Urban Development (HUD) has awarded the City of Farmington \$429,599 in regular CDBG 2023 funds. The 2023 program year starts October 1, 2023 and ends September 30, 2024. Of this total, \$279,239.35 will be spent on capital projects, which accounts for 65 percent. Public services will be allotted 15 percent with \$64,439.85. Planning and Administration will account for 20 percent with \$85,919.80. Projects will benefit low and moderate-income residents or a special needs population. In addition, projects will meet a priority need, 21 City of Farmington 2023 Annual Action Plan goal, and national objective in the 2019-2023 Consolidated Plan.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	429,599	0	258,362.65	687,961.65	0	CDBG 2023 allocation was confirmed on February 28, 2023.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

There is no specific requirement for leveraging with CDBG grant funds. Subrecipients have the potential to leverage other grant funds and private funds. However, the exact amounts will not be known until projects are awarded and contracts are finalized.

If appropriate, describe publically owned land or property located within the jurisdiction that

may be used to address the needs identified in the plan

At this time, there are no plans to use publically owned land or property located within the City of Farmington.

Discussion

The 2023 Action Plan is the fifth, and last year of the 2019-2023 Consolidated Plan.

DRAFT

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Public Facilities / Infrastructure	2019	2023	Non-Homeless Special Needs Non-Housing Community Development	Low Mod Targeted Neighborhood	Homelessness Special Needs Populations	CDBG: \$537,602	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 3795 Persons Assisted
2	Public Services	2019	2023	Homeless Non-Homeless Special Needs	Low Mod Targeted Neighborhood	Homelessness Special Needs Populations Low-to-Moderate Income Households	CDBG: \$64,440	Public service activities other than Low/Moderate Income Housing Benefit: 60 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 9 Households Assisted Tenant-based rental assistance / Rapid Rehousing: 9 Households Assisted Homeless Person Overnight Shelter: 60 Persons Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Public Facilities / Infrastructure
	Goal Description	The Boundless Adventures Park. This park will serve low to moderate-income residents and provide a unique experience for individuals with disabilities.
2	Goal Name	Public Services
	Goal Description	This year, the City of Farmington has chosen to allocate CDBG funding to three public service subrecipients. Childhaven: \$31,242: Goal is to provide children in shelter care have access to case management services such as mental health screening and assessments, physical wellness exams, and vision and dental screenings, as well as other essential services. San Juan County Partnership: \$16,000: Goal is to provide emergency rental assistance for up to three months to prevent homelessness for nine (9) individuals/families residing or relocating to the City of Farmington. Sexual Assault Services of NW NM: \$17,197.85: Goal is to provide therapy services, and rape crisis advocacy services.

Projects

AP-35 Projects – 91.220(d)

Introduction

The 2023 Annual Action Plan will include one (1) capital improvement project, planning and administration activities, and three (3) public service projects.

Capital Improvement Project (Public Facilities / infrastructure):

The City has chosen to use \$279,239.35 of funding toward the Boundless Adventures Park. This park will serve low to moderate-income residents and provide a unique experience for individuals with disabilities. The project use area is located within the U.S. Department of Housing and Urban Development Census Block area having approximately 59.02% of Low to Moderate Income residents. This project meets the Housing and Urban Development (HUD) Low Mod Area Benefit national objective and will qualify for CDBG funding, as over 51% of the residents in this area are Low to Moderate Income residents.

Public Service Projects:

The City of Farmington has selected three (3) public service agencies to receive CDBG funding. Childhaven: \$31,242 San Juan County Partnership: \$16,000 Sexual Assault Services of NW NM: \$17,197.85

Planning and Administration:

Planning and administration funds will be utilized by the City to administer CDBG activities. In addition, the administration of the CDBG program

will ensure compliance with statutory and regulatory requirements.

Projects

#	Project Name
1	Public Services
2	Public Facilities / Infrastructure
3	Planning and Administration

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

CDBG funds and associated activities must address a priority need, goal, and objective established in the 2019-2023 Consolidated Plan. A number of factors are taken into consideration in determining how funds are allocated. Funding levels are highly dependent upon the critical needs in the community, the number of RFP applications received, and the types of projects submitted through the RFP application process.

City Council makes the final determination on projects including the funding allocations. The final determination for project selections and award occur during consideration of the Action Plan after a noticed public hearing. This year's public hearing was on July 25, 2023.

The overarching obstacles that exist in meeting the City's underserved needs are the limited amounts of funding available, including CDBG funds allowed to be utilized for both capital projects and public service projects and the economic downturn that still persists in the region.

AP-38 Project Summary

Project Summary Information

1	Project Name	Public Services
	Target Area	Low-Moderate Clientele
	Goals Supported	Public Services
	Needs Addressed	Homelessness Special Needs Populations Low-to-Moderate Income Households
	Funding	CDBG: \$64,439
	Description	This year the City of Farmington has selected 3 public service subrecipients to receive CDBG funding. Childhaven: \$31,242San Juan County Partnership: \$16,000Sexual Assault Services of NW NM: \$17,197.85.
	Target Date	9/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	The activities will take place in the City of Farmington in shelters, offices, clinics and residences.
	Planned Activities	Public service activities will address a priority need outlined in the 2019-2023 Consolidated Plan as well as a HUD national objective. SJC Partnership's planned activities are to financially assist 9 families who are at imminent risk of homelessness, provide housing search and placement assistance, provide case management, and provide life skills training such as financial management, job search, and fair housing information among others. SAS's planned activities include therapy services, and rape crisis advocacy services. Childhavens planned activities include providing services to approximately 60 abused and neglected children, Childhaven ensures that children in shelter care have access to case management services such as mental health screening and assessments, physical wellness exams, and vision and dental screenings, as well as other essential services.
2	Project Name	Public Facilities / Infrastructure
	Target Area	Low-Moderate Area Benefit

	Goals Supported	Public Facilities
	Needs Addressed	Special Needs Populations Community Facilities Infrastructure Low-to-Moderate Income Households
	Funding	CDBG:\$279,239.35
	Description	The Boundless Adventures All abilities Park capital improvement Project in PY23. The All Abilities Park will be the first fully inclusive accessible and adaptive playground in San Juan County. This catalytic project will be constructed to universal design standards and will create an inclusive social playground environment that welcomes people of all ages, abilities, nationalities, health conditions, and socioeconomic backgrounds.
	Target Date	9/30/24
	Estimate the number and type of families that will benefit from the proposed activities	The estimated population within the service area of the project location is 3,795 that can be expected to use the Boundless Adventures Park. According to the U.S. Census, approximately 8.9% of Farmington's population has a disability based on 2016-2020 data. Based on this assumption, about 337 individuals are expected to have a disability and have the potential to use the sidewalks and ramps associated with this project.
	Location Description	This project will take place at 510 N Dustin Ave.
	Planned Activities	This park will serve low to moderate-income residents and provide a unique experience for individuals with disabilities.
3	Project Name	Planning and Administration
	Target Area	
	Goals Supported	
	Needs Addressed	
	Funding	CDBG: \$85,919.80
	Description	Planning and Administration activities that support the implementation of the 2023 program year (e.g. project activities, monitoring, reporting).
	Target Date	9/30/2024

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	Community Works Department (CDBG Division), 805 Municipal Dr, Farmington, NM 87401.
	Planned Activities	General management, oversight and coordination, public information, subrecipient assistance, reporting.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

All CDBG funding will be used within the boundaries of the City of Farmington. The proposed project is directed toward improving public facilities/infrastructure. More specifically, the project works to correct physical accessibility barriers. Barriers can separate and preclude persons residing in a nearby area from taking advantage of a facility or improvement.

1. The Boundless Adventures Park: This park will serve low to moderate income residents and provide a unique experience for individuals with disabilities. The service area for this project benefits residents in the following Block Groups: tract 302 block group 4, tract 401 block group 3, and tract 402 block group 2.

For the 2023 program year, public service projects are allotted 15% of CDBG funds. These activities are clientele-based, as opposed to location-based. The exact percentage of funds distributed geographically will not be known until the projects are completed.

Geographic Distribution

Target Area	Percentage of Funds
Low Mod Targeted Neighborhood	70
City of Farmington's Metropolitan Development Area	

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The low- and moderate-income area map with American Community Survey data, assisted staff in recommending projects to the City Council for capital allocation to the areas of most need.

Discussion

The low mod area benefit national objective is used for the Boundless Adventures Park project as the activity benefits all residents in a particular area where at least 51 percent of the residents are low to moderate income persons. Specifically, 59.02% percent of residents in the service area of the Boundless Adventures Park project are low to moderate income persons. All three (3) public service agency activities meet the Low-Moderate Limited Clientele national objective as individuals and households benefited by these activities are presumed to be Low to Moderate Income persons.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Although there are sufficient numbers of households with unmet housing needs, the City does not currently anticipate utilizing CDBG funds for rehab or new housing construction. The City has utilized CDBG funding in the past to partially fund an affordable housing project, which required carrying over CDBG funding for 2-3 years. Regular annual CDBG funding is not sufficient to support such projects.

One Year Goals for the Number of Households to be Supported	
Homeless	9
Non-Homeless	0
Special-Needs	0
Total	9

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	9
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	9

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

N/A

AP-60 Public Housing – 91.220(h)

Introduction

Farmington does not currently have public housing. The limited amount of the typical annual CDBG grant and the wide variety of needs identified does not allow the CDBG grant to create a public housing project.

Actions planned during the next year to address the needs to public housing

N/A

Actions to encourage public housing residents to become more involved in management and participate in homeownership

N/A

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

N/A

Discussion

N/A

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The 2023 Annual Action Plan will reach the needs of homeless people through a variety of public service activities. Projects will also be designed to meet the needs of special populations through programs that can be accessed by community members.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Childhaven provides direct services to the homeless, particularly abused and neglected children, unaccompanied youth. Childhaven's goals align with the City of Farmington in reducing and ending homelessness. Childhaven expects to house over 60 children in their facility this year.

Addressing the emergency shelter and transitional housing needs of homeless persons

Childhaven, Sexual Assault Services of NWNM and San Juan County Partnership include case management, counseling, essential services, and education as part of their programs. The majority of social service agencies in the community work collaboratively to reach out to homeless persons and provide individual assessments.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Childhaven provides access to case management services such as mental health screening and assessments, physical wellness exams, and vision and dental screenings, as well as other essential services to abused and neglected children.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services,

employment, education, or youth needs.

San Juan County Partnership provides rental assistance to households who are low income and at imminent risk of homelessness. San Juan County Partnership's goal is to help support 9 families this year and keep them from entering homelessness.

Discussion

Staff will continue to inform local agencies and organization affiliated with helping the special needs populations to apply for CDBG funds in upcoming years. Staff plans to hold a pre-application meeting next spring to help potential public service agencies prepare for their online application.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The City of Farmington continues to identify and address barriers to affordable housing in order to increase the availability of affordable housing units.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City of Farmington has taken the following actions to ameliorate the barriers to affordable housing:

- Adopted its first Affordable Housing Strategic Plan on May 24, 2011. This document built upon the City of Farmington's Housing Affordability 2010 Update and Housing Needs Assessment in the 2009-2014 Consolidated Plan.
- Adopted the Affordable Housing Ordinance No. 2012-1261 on November 27, 2012.
- The Unified Development Code (UDC), which regulates all public and private development within the City, allows placement of manufactured homes in all residentially zoned districts. Rental apartments are allowed on single-family lots with a Special Use Permit.
- The 2020 update to the UDC includes allowing apartments to have separate utility meters.
- Adopted the 2023 Housing Snapshot in March of 2023. The document highlights affordability gaps, homeowner and renter cost burdens, and other barriers to affordable housing.

Discussion:

To build on these initial steps, the City needs to quantify the issue of homelessness and affordable housing availability. Public Service agencies that serve the Farmington area do pool their information. There is a clear picture of the number of homeless in the area or their demographic makeup. The most recent homeless analysis in Farmington was completed in 2017 point in time study by the New Mexico coalition to end homelessness. In this study, 139 homeless persons were counted in San Juan County. Housing Snapshot was completed in 2022. The medium home sale price for Farmington in 2022 was 200,046. Since 2020, median rent charged for a 3-bedroom unit increased by 20% and a 2-bedroom unit increased by almost 33%.

In order to create an effective action plan to address barriers to affordable housing additional data must be collected. The most current data regarding housing needs and costs is from the 2011 San Juan County Affordable Housing Plan and a 2012 Housing Affordability Update.

AP-85 Other Actions – 91.220(k)

Introduction:

For the 2023 program year, the primary categories of needs to be addressed are public facilities and public services to eligible community members.

Actions planned to address obstacles to meeting underserved needs

There is an underserved need across most categories, including the homeless, special needs populations, and low-income residents. Obstacles to meeting these needs include lack of funding to meet all needs. This Action Plan strategically places an emphasis on projects that will have the most impact for high needs populations. This means that an emphasis is placed on projects that utilize a high degree of coordination with other agencies, meet the highest needs, and can have a measureable impact on the persons served.

Actions planned to foster and maintain affordable housing

The Consolidated Plan regulations require specific objectives that describe proposed accomplishments the jurisdiction hopes to achieve and must specify the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide. Given the variety of potential projects and limited annual grant resources, the need to find or develop a partner to create a housing project; it is difficult to identify realistic affordable housing goals for the 2023 Action Plan. However, as mentioned in the previous section, 2020 updates to the Unified Development Code are a step in the right direction to increase the housing stock by allowing apartments to have separate utilities, and the Comprehensive Plan, for adoption in 2023, will provide further recommendations on housing strategies.

Actions planned to reduce lead-based paint hazards

There are no Action Plan projects related to lead-based paint. The City does not intend to fund renovations. However, the City will continue to ensure that capital projects funded by CDBG, which involve rehabilitations, require the mitigation of lead-based paint appropriately by including regulations in applicable contracts with sub recipients.

Under this plan, the City will be providing emergency rental assistance to LMI households. Although assistance is not expected to exceed 100 days, which would trigger lead-based paint requirements, staff will coordinate with sub recipients to comply with HUD's lead-based regulations if need be.

Actions planned to reduce the number of poverty-level families

The Action Plan will reduce the number of poverty-level families through the implementation of funding to the public service projects. These projects will provide support for individuals and families to become

self-sufficient, access new opportunities and exit out of poverty.

Actions planned to develop institutional structure

The planning and administration portion of CDBG funds allow the City to monitor and guide the implementation of goals. The guidance will ensure the City can meet its obligations as outlined by HUD.

The City of Farmington's Mayor and City Council serves as the legislative, policy-making and administrative body governing the City. The Mayor and City Council performs legislative and quasi-judicial functions, which include adopting ordinance and resolutions for the safety, health, and well-being of the community.

The Mayor and City Council appoints a City Manager to carry out the policy directions of the City Council and to supervise and coordinate the work of department staff. With the exception of the City Attorney and City Clerk, the City Manager has line authority over all City departments. The Community Development Department, which administers the CDBG program, is one of these departments.

Actions planned to continue to develop institutional structure include:

- Provide data and other information through the appropriate channels to ensure that leaders are aware of issues and can make decisions accordingly.
- Implement the 2019-2023 Consolidated Plan and the 2022 Annual Action Plan for the CDBG program.
- Update the Mayor and City Council regarding the CDBG program, request approvals and provide project information as needed.
- Include other local jurisdictions in the CDBG process.
- Continue engaging sub recipients and eligible organization in the annual application process; provide updates on funded projects, new rules and regulations from HUD, as well as fair housing information.
- Continue providing training and technical assistance to sub recipients.
- Continue to encourage collaboration amongst agencies and organizations.
- Encourage, facilitate and foster relationships throughout San Juan County to strengthen the service available to the public.

Actions planned to enhance coordination between public and private housing and social service agencies

Coordination among all providers is essential in improving the conditions and addressing service gaps for the City's citizens. Actions planned to enhance coordination between public and private housing and

social service agencies include:

- Award CDBG funds to eligible projects.
- Encourage agencies to work together to apply for CDBG funds to leverage resources fully.
- Continue working with agencies to address issues of poverty and homelessness.
- Continue to attend and be involved in meetings, events and training opportunities for housing and social service agencies.
- Continue to conduct outreach at public events on fair housing.

Discussion:

N/A

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	80.00%